## **CWSL STUDENT REQUEST FORM**

## AUTOMATED CLEARING HOUSE (ACH) FOR DIRECT DEPOSIT

To request direct deposit for overpayment (or living expense) funds, please complete the form, digitally sign, and obtain a bank document that includes your bank account information. Please upload this form with the bank document to this secure CWSL website link: **ACH DIRECT DEPOSIT REQUESTS.** 

Forms require 2 weeks processing time before the direct deposit can occur. Otherwise, funds will be issued via a printed check.

If you have any questions or concerns, please email studentaccounts@cwsl.edu.

NOTE: To protect your personal information, do not email the form and bank document.

## **STUDENT INFORMATION**

CWSL STUDENT ID#			
LAST NAME			
FIRST NAME			
MAILING ADDRESS			
CITY			
STATE		ZIP CODE	
PHONE			
EMAIL			
LIVIAIL			
BANKING INFORMATION	Please upload a copy of a voided chec	k or letter from yo	ur banking institution to support
this document.			
STUDENT'S BANK NAME			
BANK'S ADDRESS			
BANK'S CITY			
BANK'S STATE	В	BANK'S ZIP CODI	E
BANK CONTACT (Name)	В	BANK'S PHONE #	
ABA ROUTING #			
BANK ACCOUNT #			
ACCOUNT TYPE (please check one)	Checking		
	Savings		

## **STUDENT AUTHORIZATION**

Please sign below to confirm that you are authorizing California Western School of Law to transfer overpayments and refunds to your student bank account mentioned above. You also authorize California Western School of Law the right to correct any Electronic Funds Transfer resulting from an erroneous overpayment by debiting your account to the extent of such overpayment. I further understand that CWSL cannot be held responsible for incorrectly submitted information.

By entering your First Name and Student ID# in the signature box to the right, you are providing student authorization as explained above.