

**CWSL PETITION TO  
THE VICE DEAN FOR ACADEMIC AFFAIRS OR VICE PRESIDENT OF STUDENT LIFE  
SDSU EXCHANGE PROGRAM**

Student Name (print) \_\_\_\_\_  
 7-Digit Identification Number: \_\_\_\_\_  
 CWSL E-mail: \_\_\_\_\_ @law.cwsl.edu  
 Cell/Telephone # \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Student Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>APPROVED:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO  DATE _____ BY _____  <p style="text-align: center;"><b>DISTRIBUTION:</b></p> <input type="checkbox"/> original to Registrar <input type="checkbox"/> copy to Admissions Office <input type="checkbox"/> copy to Business Office <input type="checkbox"/> copy to Dean of Students <input type="checkbox"/> copy to Financial Aid <input type="checkbox"/> copy to Student
5/16

*This form is to be used by CWSL students who are petitioning to take graduate level courses at SDSU through the CWSL/SDSU exchange program.*

Complete all areas below **after reading the applicable Academic and Tuition Policies on the reverse of this sheet.** Submit this petition to the Vice Dean for Academic Affairs or Vice President of Student Life. You may be contacted by phone to provide additional information. You will be notified by e-mail regarding any action taken by the Vice Dean for Academic Affairs or Vice President of Student Life.

- Visit SDSU during the (circle one) Fall or Spring 20\_\_\_\_ Trimester. Credit can be given only for courses taken after completion of the student's first year of law school. **You must attach course description(s).** Units with **grades below "B-" will not transfer.** See §1.03 of the Academic Policies.
- Number of Units planning on taking at CWSL: \_\_\_\_\_
- Number of Units requested to take at SDSU: \_\_\_\_\_  
 (Total number at CWSL and SDSU combined cannot exceed the CWSL maximum course load limits.)  
 See §3.02 of the Academic Policies.
- Have you attended SDSU previously **while attending CWSL?**  No  Yes  
 If yes, when? \_\_\_\_\_ If yes, how many units did you complete? \_\_\_\_\_

**List the course you plan to take at SDSU:**

Name of Course	Dept.	Course # *	Units	Schedule #*	Professor

**\*These numbers MUST be listed.**

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 SDSU USE ONLY:  
 Cashier \_\_\_\_\_ Library \_\_\_\_\_ Grad Div \_\_\_\_\_ Grad Admin \_\_\_\_\_ Faculty \_\_\_\_\_

## **§1.01 GENERAL REQUIREMENTS**

To be eligible for conferral of the Juris Doctor degree, a student must complete the following requirements: ...

2. Studied in residence at an accredited law school for not less than six trimesters or the equivalent thereof. This is an American Bar Association requirement. (See Section 1.02.) ...

3. Attendance during the final trimester must be in residence at California Western and a minimum of 45 of the credits earned toward the degree must have been earned in residence at California Western. ...

8. Completion of all degree requirements no later than the fifth anniversary of the student's first date of matriculation if a full-time student or no later than the sixth anniversary of the student's first date of matriculation if a part-time student.. (See Section 7.60.)

## **§1.02 RESIDENCE REQUIREMENT**

A student must study for not fewer than three academic years (six trimesters) in residence at this or some other American Bar Association accredited law school. Under the ABA standards, an academic year is defined as no fewer than 130 class days, i.e., 65 class days a trimester. Six trimesters of 65 class days each constitute the three required academic years. Thus, under the trimester system, a student can graduate in two calendar years by completing three trimesters (one and one-half academic years) per calendar year. Summer sessions at other law schools cannot be used to accelerate graduation since those summer sessions are not normally 65 class days in length. However, prorata residence credit may be obtained, allowing students to carry a lighter unit load in subsequent trimesters at CWSL. Residence credit is determined by whether the student is enrolled in the full-time or part-time division. For policies governing changing divisions, see Section 3.01. Questions about residence requirements should be directed to the Vice Dean for Academic Affairs or Vice President of Student Life.

## **§1.03 CREDIT FOR NON-CLASSROOM ACTIVITIES AND NON-LAW SCHOOL COURSES**

Subject to a maximum of 18 credits, credit for non-classroom activities and non-law school courses may be earned as follows:

2. **Non-law School Courses.** The maximum under this subsection is 12 credits. A student may receive a maximum of 12 credits for non-law school courses taken at UCSD or SDSU or any other school with which California Western has an affiliation agreement under the following conditions: (a) courses must be taken after completion of the first year of law school; (b) courses must be approved in advance by the Vice Dean for Academic Affairs or Vice President of Student Life; (c) the Vice Dean for Academic Affairs or Vice President of Student Life will approve only graduate level courses; (d) the student has the burden of demonstrating to the Vice Dean for Academic Affairs or the Vice President of Student Life that the proposed course is educationally sound and warrants law school academic credit; (e) credit will be granted only for courses in which the student received a grade of B minus or better; and (f) courses are transferred to California Western on a credit only basis; grades earned are not transferred. Petitions to take courses at other institutions will be considered by the Vice Dean for Academic Affairs or the Vice President of Student Life but will only be granted in exceptional circumstances. See Sections 2.02 and 9.03 for requirements and restrictions regarding courses taken at other law schools.

## **§3.02 MAXIMUM COURSELOAD**

No full-time student will be permitted to take over 17 units during a trimester nor any courseload that will result in more than 17 hours of classes during any week in a trimester. No part-time student will be permitted to take over 11 units during a trimester nor any courseload that will result in more than 11 hours of classes during any week in a trimester. Units taken at other institutions are counted for determining this maximum courseload limit. No student will be permitted to take over eight (8) units during a Summer session at another school.

A part-time student may petition the Vice Dean for Academic Affairs or Vice President of Student Life for permission to exceed the maximum credit units. Full-time students may petition for permission to exceed the maximum credit units but will not be permitted to take more than 18 units in a trimester. Petitions will only be granted upon showing of exceptional circumstances and strong academic standing of the petitioner. Petitions by part-time students to take more than 11 units will be granted only upon a showing of exceptional circumstances and strong academic standing of the petitioner. Normally, a G.P.A. of 3.00 will be required. If a student has this requisite grade point average and the program to be added is a condensed course offered during the summer, or one of the activities such as Interschool Competition, International Law Journal, Law Review, or the like, the part-time student will be permitted to enroll in 13 units.

## **TUITION POLICIES**

All students will be required to pay a minimum of six full-time or nine part-time trimesters of tuition. Money paid to other institutions for credits earned there will not count toward satisfying this requirement, although those credits may count toward graduation.