

CWSL STUDENT REQUEST FORM FOR ACH (DIRECT DEPOSIT)

To request a direct deposit for refunds of overpayment (or living expense) funds, please complete this form, digitally sign, and obtain a bank document that supports the information provided (i.e.-account holder's name, routing number, and account number). Please upload this form along with the bank document to the CWSL secure portal, linked here: <https://securenet.cwsl.edu/SAFileUpload/>. The form requires 10 business days to process before direct deposits can occur. If you have any questions or concerns, please contact Student Accounts at studentaccounts@cwsl.edu or (619) 515-1594.

NOTE: To protect your personal information, please do not email the form and bank document; if you are having trouble with uploading this information to the secure portal, please contact Student Accounts to make alternative arrangements.

STUDENT INFORMATION

CWSL Student ID # _____

Student Name (First & Last) _____

Mailing Address _____

City _____ State _____ Zip Code _____

Primary Phone _____ Email Address _____

BANKING INFORMATION

This form must accompany a bank document (voided check or letter from bank) that supports the information provided below.

Bank Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Bank Contact (Name) _____ Phone Number _____

Account Type (please select one) Checking Savings

ABA Routing Number _____

Bank Account Number _____

STUDENT AUTHORIZATION

By signing this form, I am confirming that I authorize California Western School of Law to transfer overpayments and refunds to the bank account I have provided above. I also authorize California Western School of Law the right to correct any Electronic Funds Transfer resulting from an erroneous overpayment by debiting my account to the extent of such overpayment. I further understand that CWSL cannot be held responsible for incorrectly submitted information.

Student's Signature _____ Date _____