

# CALIFORNIA WESTERN INNOCENCE & JUSTICE CLINIC®

## VOLUNTEER APPLICATION INFORMATION & INSTRUCTIONS

California Western Innocence & Justice Clinic (CWIJC) accepts a limited number of volunteers to work with our organization each year. All volunteers must complete an application, submit to a screening interview, and agree to attend a volunteer training session. Though we welcome your interest in volunteering with CWIJC, we have limited resources to screen, train, and supervise volunteers and so we are unable to accept all applicants.

Here is some basic information about volunteer opportunities with CWIJC:

- CWIJC will not accept volunteers who are under 18 years of age.
- Law student volunteer opportunities will be reserved for students enrolled at California Western School of Law.
- Volunteers without a law degree or law school training will typically be doing administrative tasks like scanning, reviewing and uploading applications. This work must be done in person at the CWIJC office during business hours (8am to 5pm Monday through Friday).
- Attorney volunteers must attend an attorney volunteer training session.
  - Training sessions are offered two times a year, in both the fall and spring. Training session dates will be made public on the CWIJC website once they are scheduled.
- If you work at a law firm that wants to facilitate a pro bono attorney training for your firm, please reach out to [CWInnocenceandJustice@cwsu.edu](mailto:CWInnocenceandJustice@cwsu.edu) to arrange a session.
- CWIJC is always interested in volunteers with specialized training relevant to our cases (e.g. interpreters, private investigators, retired law enforcement, medical doctors, forensic experts, psychologists, social workers etc.).

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**To apply:** send (1) a completed volunteer application form, (2) a resume, and (3) a cover letter explaining your interest in volunteering with CWIJC to [CWInnocenceandJustice@cwsu.edu](mailto:CWInnocenceandJustice@cwsu.edu). *Please send all materials in pdf format.*

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## VOLUNTEER APPLICATION FORM

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Are you over 18 years of age? ☐ Yes ☐ No

Highest level of education: ☐ High School Grad/ GED ☐ Some college

☐ Associate's Degree ☐ Bachelor's Degree ☐ Some law school

☐ Juris Doctorate ☐ Other: \_\_\_\_\_

Are you currently a student? ☐ Yes ☐ No

If you are a student, where are you enrolled? \_\_\_\_\_

Are you an attorney currently licensed in California? ☐ Yes ☐ No

Do you have any specialized skills that you think would aid CWIJC in its work?

☐ Yes ☐ No If yes, please explain: \_\_\_\_\_

Are you looking to volunteer in person at our office in downtown San Diego or to volunteer remotely? ☐ In-person ☐ Remotely ☐ Open to either

How many hours a week are you hoping to volunteer? \_\_\_\_\_

Do you have any disciplinary history (either as a student or a professional)?

☐ Yes ☐ No If yes, please explain: \_\_\_\_\_

Do you have any criminal history? ☐ Yes ☐ No

If yes, please explain: \_\_\_\_\_

I certify that the information provided by me in this application is complete and accurate.

\_\_\_\_\_  
Applicant signature

\_\_\_\_\_  
Date